

# **EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT**

## **JOB DESCRIPTION**

### **ATHLETIC TRAINER ASSISTANT**

#### **QUALIFICATIONS:**

1. Athletic Trainer Certification by the Board of Certification, Inc. (BOC) or its successor, and licensed by the New Jersey State Board of Medical Examiners.
3. Athletic Trainer Certificate from the New Jersey Department of Education (DOE).
4. Certification in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillation (AED).
5. The athletic trainer assistant shall maintain his or her NJ licensure, BOC, DOE, CPR and AED certifications by obtaining the required number of continuing education units.

**REPORTS TO:** Vice-Principal of Athletics

#### **PERFORMANCE RESPONSIBILITIES:**

1. Provide athletic injury prevention, evaluation, treatment and rehabilitation to participants in the interscholastic athletic program under the direction of the school physicians.
2. Provide emergency medical care and treatment while on duty and work in conjunction with the local Emergency Medical Services.
3. Communicate with the injured athlete's parents/guardian, coach and treating physician/healthcare provider when indicated.
4. Provide coverage of interscholastic athletic practices and/or games during the regular work schedule. The work schedule shall be determined by the Vice Principal of Athletics and/or his designee.

5. Travel to select away contests and post-season events at the direction of the Vice Principal for Athletics and the head athletic trainer.
6. Maintain medical records and documentation of injury evaluation, treatment and rehabilitation procedures, and physician referrals.
7. Assist the head athletic trainer in providing coaches with medical supplies to care for injuries and establish an Emergency Action Plan and procedures for coaches to follow in the event of an injury. Such guidelines shall also include protocols for coaches to follow in the absence of an athletic trainer.
8. Assist in the supervision of assigned college athletic training students.

**TERMS OF EMPLOYMENT:**

Ten (10) month contract. Schedule and working hours to be determined by district administration.

The Athletic trainer assistant shall provide coverage of interscholastic athletic practices and/or games during the regular work schedule. The Vice Principal of Athletics and/or his designee shall determine the work schedule.

The Athletic trainer assistant shall not be required to cover tournaments, special games or events conducted by outside organizations using the school facilities. The teacher/athletic trainer assistant shall be compensated separately for covering special tournaments and events conducted by Eastern Regional School District's athletic programs.

**EVALUATION:**

This position will be evaluated in accordance with the Board of Education Policies.

**SALARY:**

Salary shall be in determined by the Board of Education annually.

**APPROVED:**

February 15, 2017