

EASTERN CAMDEN COUNTY REGIONAL SCHOOL DISTRICT

JOB DESCRIPTION

HEAD ATHLETIC TRAINER

QUALIFICATIONS:

1. Athletic Trainer Certification by the Board of Certification, Inc. (BOC) or its successor, and licensed by the New Jersey State Board of Medical Examiners.
2. Athletic Trainer Certificate from the New Jersey Department of Education (DOE).
3. Certification in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillation (AED).
4. The Head Athletic Trainer shall maintain his or her NJ licensure, BOC, DOE, CPR and AED certifications by obtaining the required number of continuing education units.

REPORTS TO: Vice-Principal of Athletics

PERFORMANCE RESPONSIBILITIES:

1. Provide athletic injury prevention, evaluation, treatment and rehabilitation to participants in the interscholastic athletic program under the direction of the school physicians.
2. Provide emergency medical care and treatment while on duty and work in conjunction with the local Emergency Medical Services.
3. Establish the daily operation hours of the athletic training facility with the Vice Principal of Athletics.
4. Communicate with the injured athlete's parents/guardian, coach and treating physician/healthcare provider when indicated.
5. Maintain inventory and recommend the purchase of equipment and supplies necessary for the daily operation of the athletic training facility.

6. Provide coverage of interscholastic athletic practices and/or games until 6:00 p.m. (normal school day practice), Saturdays and home interscholastic events. Saturday and holiday practice coverage shall be from 9:00 a.m. to 12:00 p.m.
7. Travel to select away contests and post-season events at the direction of the Vice Principal of Athletics.
8. Maintain medical records and documentation of injury evaluation, treatment and rehabilitation procedures, and physician referrals.
9. Provide coaches with medical supplies to care for injuries and establish an Emergency Action Plan and procedures for coaches to follow in the event of an injury. Such guidelines shall also include protocols for coaches to follow in the absence of an athletic trainer.
10. Supervise Athletic Trainer Assistant and assigned college athletic training students.
11. Arrange for physician coverage of home and away football contests and any other events as directed by the Vice Principal of Athletics.

TERMS OF EMPLOYMENT:

Ten (10) month teacher’s contract. Schedule and working hours to be determined by district administration.

The head athletic trainer shall not be required to cover tournaments, special games or events conducted by outside organizations using the school facilities. The head athletic trainer shall be compensated separately for covering special tournaments and events conducted by Eastern Camden County Regional School District’s athletic programs.

EVALUATION:

This position will be evaluated in accordance with the Board of Education Policies.

SALARY:

Salary shall be in accordance with Schedule A of the EEA/BOE bargaining agreement.

APPROVED:

February 15, 2017